

**DRA Core Team
Minutes of Meeting
12 December 2018, 7.30 pm at SSC**

1. Attendance and apologies.

Attendance: Ian Croston, Nicky Helliwell, Gerry Mountfort, Sheri Kinbrum, Ian Eiloart, David Casswell, Dave Munley. Also, Christine Storrs, who was welcomed as a resident observer.

Apologies: Wendy Borman, Sam Borman

2. Review and approval of previous minutes

2.1 CTM minutes of 17 October 2018. Approved, proposed by NH, seconded by GM. Review and update if actions –

- Item 4.1 bullet 2 (CTM 15 August 2018 re 2.2) – internet outages. Remains outstanding.
Action – Ian E, in light of continuing reliability issues relating to recent internet system/equipment failures occurring outside of Derwenthorpe and York.

3. Treasurer's report. The Treasurer reported the following account status information. This was also circulated in spreadsheet form, prior to the meeting.

Closing balance:	£785.01
Ringfenced CP balance:	£4326.25
Ringfenced CAN balance:	£210.00
Closing balance (to reconcile to bank account):	£5321.26

4. Ratify CP grant for Christmas party. Chiarina Friend's application, previously agreed by email, was ratified (proposed by NH and seconded by GM). GM added that the event had already taken place and that the initial outlay would be repaid in full.

5. Phase 5 update.

- IC stated that the anticipated date for the CYC planning meeting dealing with Phase 5 was now believed to be in January 2019.
- The official position of the DRA CT with respect to this development is yet to be determined. While outline planning has been granted there was some uncertainty with regard to the access/egress route for construction and commuting. There was a general agreement that whichever route was used there would inevitably be a large group of unhappy residents.
- There was also agreement that the DRA CT should have a position on how best to support those Derwenthorpe residents likely to be affected by the development. However following some discussion the meeting deferred making such a statement until a conversation with Ray Walker on how best to provide any support could take place.
- The presence of a single existing dwelling on the edge of the site, accessed via Metcalfe Lane, was known to be the subject of significant discussion by JRHT.
- IE stated that the issue of detailed matters was yet to be considered and that this was where traffic management would be considered.

Action – IC accepted an action to talk with Ray Walker to get the latest community position and also pass across the draft ARM meeting notes for him for comment on their accuracy.

6. Sound system update. IC advised that David Friend was in the process of arranging a practical demonstration to the CT where a range of sound and production methods would be witnessed. This was seen as an essential first step and would allow the CT to make a better case to JRHT for improvements to the listening experience of all using the SSC.

7. DGG update.

- The meeting accepted the latest draft of the JO/JRHT DGG TORs document with some minor changes. Action – IE accepted an action to email JO with the suggested changes.
- IC requested that the decision taken at the recent ARM to allow the CT to choose resident members of an interim DGG committee be ratified by the meeting. This was proposed by GM, seconded by IE and approved unanimously.
- IC stated that as the purpose of the interim committee was just to get the DGG up and running, the life of this committee would be limited to just the inaugural meeting.
- A desire to stand for this interim committee was expressed by IC and NH as they were both closely involved in the preparatory DGG work. The meeting accepted the relevance of continuity of personal involvement and in the light of it being an interim arrangement. The fact that they were standing down from the CT at the year end was not seen as an issue.
- It is unclear at this stage whether the current Derwenthorpe representatives on DPAC will move across to either the interim or elected DGG.
- There remains a need to agree how to attract more interest in DRA /DGG positions in short and longer term. It is also unclear at this stage how full engagement with the wider Derwenthorpe community will work in appealing for other Derwenthorpe representatives for either the interim or elected DGG positions.
- There was general agreement that a combined election cycle for both DRA CT and DGG positions was attractive with cost sharing and efficient community engagement being the main advantages. It was however accepted that a combined approach would only be effective when a clear and unambiguous distinction between the roles and responsibilities for each group had been generated and circulated widely. While there is a general agreement for a common cycle it is known that there is also an argument for separation. They way forward on this issue is not yet finalised.

8. Review and update of actions from previous meetings. Notes covering recent liaison meetings are as follows:

8.1 Notes covering the meeting between DRA, JHRT& DWH 21 November are available in Dropbox.

9. Dates of next meetings

9.1 DGG meeting – Thursday 10 January 2019, 4.00 pm, SSC

9.2 Liaison/strategy meeting – Tuesday 15 January 2019, 2.30 pm, SSC

9.3 CTM – Wednesday 16 January 2019, 7.30 pm, SSC

9.4 ARM – Wednesday 23 January 2019, 7.30 pm, SSC

10.1 Any other business.

10.1 Core team membership.

- IC confirmed that he was standing down from both the position of Chair and the core team, effective at the end of 2018. NH confirmed that she was also standing down from both the position of Vice Chair and the core team, effective at the end of 2018. IC also reminded the meeting that Wendy had also expressed her intention to stand down from the position of

Secretary and the core team at the 2019 AGM. As yet there are no actions in place to fill these positions.

- IE accepted an invitation from the IC to chair the next CTM.
- The constitution states that the quorum for the core team shall be 4 or 50% (whichever is the greater) of core team members, including at least one officer. By the time of the next CTM, the membership will be reduced to seven with two officers (treasurer and secretary).

Therefore for any future meetings to be quorate, one or other would have to attend.

10.2 Christine Storrs thanked the meeting for the opportunity to attend, stating that she was not ready to commit to either the DRA core team or DGG at this time, but may be interested in the DGG in April

Notes for residents

If you want any further information about any items discussed at this meeting, please contact the secretary by emailing secretary@derwenthorpe.co.uk or phoning 01904 500462

Key to abbreviations

<i>ARM</i> – all residents’ meeting	<i>DPAC</i> – Derwenthorpe Partnership Advisory Committee
<i>CAN</i> – community activity network	
<i>CP</i> – community pot	<i>DWH</i> – David Wilson Homes
<i>CTM</i> – core team meeting	<i>JO</i> – Joel Owen, Deputy Director Development and Asset Management, JRHT
<i>CYC</i> – City of York Council	
<i>DGG</i> – Derwenthorpe governing group	<i>TORs</i> – terms of reference